SBT

Accounts Receivable

Accounts Receivable is a complete billing and accounts receivable system, with extensive sales analysis reports. It instantly displays and prints 24-month customer sales and 36-month item sales histories and graphs. SBT's Business Status Report™ provides key business measurements in real time.

Features of Accounts Receivable
• Supports unlimited ship-to addresses per customer, and offers a pop-up picklist during invoice entry. The selected address is tracked with invoice history for complete audit trail
• Sales tax can be tracked and reported for multiple tax jurisdictions
• Windows users can create marketing and dunning letters for customers via a DDE link
• User-defined transaction category codes allow you to post transactions to sets of accounts based on both the customer and the item sold, so you can easily report cost and revenue distribution
• Customer statements can be either open item or balance forward
• Displays and prints 24-month customer sales and 36-month item sales histories, complete with graphs in Microsoft Excel
• Prints invoices by customer terms, enabling you to get the most urgent ones mailed quickly
• Includes laser printing technology to produce high-quality, low-cost invoices and statements on plain paper
• Automatic reversing of commissions for sales returns, whether commissions are accrued on the basis of shipments or receipts when invoices are voided, or negative payments are applied to fully paid invoices
• Printing payment terms of choice. You can print invoices, easing the process of sorting out unwanted invoices from the printing routine
• New customer or inventory items may be added during invoicing
• Accepts and tracks non-accounts receivable receipts (e.g., interest paid by bank, tax refund, etc.)
• Real-time Business Status Report provides immediate status for Current Balance, Inventory Value, Period-to-Date Gross Margin, Billings, Receipts, Discounts, and Cost of Goods Sold
• Allows up to 26 different pre-designated tax rates during cash distribution for differential tax rate industries and VAT
• Prints invoices in batches or individually for point-of-sale transactions
• Provides options for recurring billings for services, rental charges, etc.
• Warns you when a customer's balance exceeds available credit
• Generates mail merge letters to customers
• Computes and posts finance charges for specified customers
• Provides for user-defined aging of receivables
• Locates customer records by full or partial phone numbers or pick lists
• Allows viewing of customer or inventory records during transaction entry
• Integrates with Job Cost

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Standard Reports
Each report may be customized from a matrix of user-selected options, displayed, printed, exported to a spreadsheet, faxed, emailed or saved on disk. Some of the reports included are:

- Accounts Receivable Journal Report
- Business Status Report
- Cash Receipts
- Comments Report
- Credit Applications
- Customer File
- Customer Ledger Listing
- Customer Mailing & Folder Labels
- General Ledger Linking Codes
- Inventory File

- Invoice Register
- Invoices
- Open Receivables
- Past Due Items
- Recommended Reorders
- Recurring Billings
- Sales Analysis Report
- Sales Price List
- Sales Tax by Territory
- Statements